OSA CHILD CARE GRANT REIMBURSEMENT FORM

OSA members are eligible to receive up to $300 USD per calendar year for child care support at OSA-sponsored conferences and meetings. Funds may be used for one meeting or divided among eligible meetings.

To receive your OSA child care grant reimbursement:

- Complete a separate form for each conference or meeting
- Attach original receipts for all expenses
- Mail to:
  
The Optical Society
  2010 Massachusetts Ave., NW
  Washington, DC 20036 USA
  Attn: Martha Paterson

DEADLINE DATE: Reimbursement forms must be received no more than thirty (30) days after the close of each conference for which funds are requested.

Eligible costs include babysitters (onsite at the conference location or at home) and airfare/hotel for a caregiver to accompany the child to the conference location. Meals, toys, onsite transportation and tickets to museums or other attractions are not eligible for reimbursement.

Date: __________________________

Name: __________________________

Total requested: $______________ (USD)

Conference (name and dates) at which funds were used: ______________________________

Funds were used for the following expenses (e.g., airfare for caregiver, baby sitter in hotel room for three nights, etc.). Attach original receipts on a separate sheet. ______________________________

Mail reimbursement to: ______________________________