



The **Session Summary** page is the first you will see when you log on and includes a left hand menu allowing you to access various other pages.

**OSA'S 93<sup>RD</sup> ANNUAL MEETING**  
**FRONTIERS IN OPTICS 2009**  
**LASER SCIENCE XXV**  
**APS/DLS 25<sup>TH</sup> ANNUAL MEETING**

**FALL OSA OPTICS & PHOTONICS CONGRESS**  
 (Collocated with Frontiers in Optics 2009/Laser Science XXV)  
 Adaptive Optics: Methods, Analysis and Applications (AO)  
 Advances in Optical Materials (AIOM)  
 Computational Optical Sensing and Imaging (COSI)  
 Femtosecond Laser Microfabrication (FLM)  
 Signal Recovery and Synthesis (SRS)

**Session Summary** Welcome to the... Shows specific session types and sessions assigned to you for population.

**Abstract Information**

Total Sessions	3
Total Assigned	13
Abstracts in Session	0
Abstracts Remaining	13

**Session** **Session Type** **Activities (count: min/max)**

<b>FiO Oral</b>		FiO Contributed (0 : 0/8) FiO Invited (0 : 0/4) President (0 : 1/1)
QE8.9. QE 8-slot (9)	FiO Oral	
<b>FiO Poster</b>		FiO Contributed (0 : 1/30)
QEP. QE Poster	FiO Poster	
<b>FiO Rejected</b>		FiO Contributed (0 : 1/25)
QER. QE Rejected	FiO Rejected	

Shows allowances (minimum/maximum) for the session type.

Feedback  
 Logout

Have feedback? Click here. We want to hear your suggestions!

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On this page:

- Details regarding your assignments and your progress.
- A listing of all the sessions assigned to you. Sessions are grouped by session type and are then ordered by session number. (Note: At this time session numbers might be placeholders; if this is the case, final numbers will be assigned by OSA Staff after the sessions have been finalized. Similarly, session titles are generic and you should update session titles to reflect the contents of the session.)
- A view of how many slots have been filled with abstracts and other session roles (e.g., presidents) as well as the allowances (maximum/minimum) for each type of activity within each session type.
- Contact information for OSA staff who are happy to assist if you have questions or difficulty.
- A link that will allow you to provide feedback regarding your experience with Session Builder.
- A logout button.
- Links to various other screens that will be described in more detail throughout these instructions.

Note that you can add papers to sessions from various screens, and it will be up to you to determine the method that works best. To begin sessioning from Session Summary page, click on the title of the session to which you want to assign abstracts and/or other activities (such as presiders). A new page, the Session Header tab, will open with more detail about the session.

## Session Header Tab

This page displays high level detail about the session, such as the session type, title and number. Note that you are able to edit only the session title and should do so on this screen.

Type your new title and “Click to Save Data”. *You may want to return to this step after you’ve slotted the abstracts thematically.*

If you’d like to make comments about the session (you might want to note that you are intentionally leaving a slot open or that the session needs to be scheduled for a particular day and time), you may do so in the Comments box.

Make sure to save your work before leaving the screen.

The screenshot displays the 'Session Header' tab in a web browser. The browser's address bar shows the URL: <http://www.abstractsonline.com/Sessions/SessionWorkspace.asp?SKey=9C310A76-EA46-48AA-9DFE-6ABB7D7DB>. The page title is 'OASIS Sessions - Session Building Module'. The browser's menu bar includes 'File', 'Edit', 'View', 'Favorites', 'Tools', and 'Help'. The browser's toolbar shows the McAfee SiteAdvisor icon and various navigation and utility icons. The main content area has a tabbed interface with 'Session Header' selected. Below the tabs, the 'Session Header' section is displayed. It includes a red warning message: 'Session Rules Status: Incomplete' with the reason: 'Reason(s): Session did not meet all the roles allowances criteria'. The session details are as follows: Session Type: FiO Oral; Session Number: QE8.9; Session Title: QE 8-slot (9); Location: (empty); Session Start Time: (empty); Session End Time: (empty); Comments: (empty text area). A 'Click to Save Data' button is located at the bottom right of the session details. A callout box with a black border and white background points to the Session Title field, containing the text: 'Make sure to change the title to something that clearly describes the theme of the session.' The footer of the page includes 'Powered by The Online Abstract Submission and Invitation' and 'Services by' with a logo. The browser's status bar at the bottom shows 'Done', 'Internet | Protected Mode: On', and '100%' zoom level.

## Abstracts Tabs (labeled by abstract type: Contributed, Invited, Tutorial)

Clicking on one of the tabs for a type of abstract allows you to begin adding abstracts of that type to the session. If you know the control numbers for the abstracts you'd like to include in the session, you can enter the numbers in the textboxes and hit "Click to Save Data" to save the abstracts in the session. Note, however, that you can only session abstracts of the type corresponding to the tab (in other words, only contributed papers can be slotted using the contributed tab). If you know all the control numbers for the papers you'd like to add to the session, you can add papers of all types by going to the "Add Controls" tab. (See page 8 for more detailed instructions on this tab.)

NOTE: If you session using the abstract tabs, session KEYNOTES using the INVITED tab (not the tutorial tab). Although keynotes will use the same number of slots as tutorials, in the system they are considered invited presentations, not tutorials.

Clicking on the "Add" button takes you to the "My Assignments" page (see page 10), which displays the abstracts assigned to you for slotting and allows you to launch a search (you can search on several parameters, including abstract title, keyword, score cutoff, etc.). You can select abstract control numbers to slot into the session by checking them off and clicking on "transfer."

There are other ways of adding abstracts to a session. Continue reading these instructions for details.

**OPTIONS:**  
Click on "ADD" to search for abstracts assigned to you.  
Click on "MOVE" to move the abstract to another session.  
Click on "REPLACE" to search for another abstract to replace the current one.  
Click on "CLEAR" to remove the abstract from the session.

Session Header **FiO Contributed** FiO Invited FiO Tutorial President Add Controls Arrange All

**FiO Contributed**  
To ensure that your work is saved as you go, please click on the button, "Click to Save Data" when you are done.

**Primary Roles** (Minimum Needed: 0. Maximum Allowed: 8).

	Control #	Activity	Title	AuthorBlock	Avg.Score
Add	<input type="text"/>				
Add	<input type="text"/>				
Add	<input type="text"/>				
Add	<input type="text"/>				
Add	<input type="text"/>				
Add	<input type="text"/>				
Add	<input type="text"/>				
Add	<input type="text"/>				

Click to Save Data

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## Add Controls Tab

You may add abstract control numbers to a session by entering the abstract control numbers into the box, separating them by commas. Make sure to hit the “Click to Save Data” button to save your work and add selected abstracts to the session.

**OASIS Sessions - Session Building Module - Windows Internet Explorer**

http://www.abstractsonline.com/sessions/sessionWorkspace.asp?tab=6&MID=2421&AID=36&AcctKey=%7B83982150%2D

File Edit View Favorites Tools Help

OASIS Sessions - Session Building Module

Search All

Print Friendly Session Summary

Link to **INSTRUCTIONS**

Need help?  
Please contact: Erin Richardson  
202-416-1984  
ericha@osa.org

Feedback

Logout

Please use the tabs below (i.e. "Session Header," "Abstracts," etc) to navigate through this session. Once you have completed work within a tab, click the button marked "Click to Save Data" to save your work.

To return to the detailed instructions, click "Session Summary" in the left-hand menu.

**OPTIONS:**  
Click on "ADD" to search for abstracts assigned to you.  
Click on "MOVE" to move the abstract to another session.  
Click on "REPLACE" to search for another abstract to replace the current one.  
Click on "CLEAR" to remove the abstract from the session.

Session Header | **FiO Contributed** | FiO Invited | FiO Tutorial | President | **Add Controls** | Arrange All

**Add Controls**

Please enter your control numbers, separated by commas:

1234, 5678, 1078

Click to Save Data

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Internet 100%

## Arrange All Tab

1. You may reorder abstracts in a session by:

- Clicking next to the control that you wish to re order
- Using the up and down arrows to move the control number in the order that you would like them to be listed in the session. The arrows with lines beneath them will move the selected abstract to the top of bottom of the list.
- Please make sure that presiders are always listed first. Abstracts will be published in the order they are displayed within the session.

2. Press "Click to Save Data" to save your work.





Please use the tabs below (i.e. Session Header, Abstracts, etc) to navigate through this session. Once you have completed work within a tab, click the button marked "Click to Save Data" to save your work.


To return to the detailed instructions, click "Session Summary" in the left-hand menu.


**OPTIONS:**  
Click on "ADD" to search for abstracts assigned to you.  
Click on "MOVE" to move the abstract to another session.  
Click on "REPLACE" to search for another abstract to replace the current one.  
Click on "CLEAR" to remove the abstract from the session.

Session Header | FiO Contributed | FiO Invited | FiO Tutorial | Presider | Add Controls | **Arrange All**

**Arrange All**  
To re-arrange the order of the session roles, select new place numbers for each role. After you have made your choice, click Save Changes.

Role Order	Control#	Title	Primary Author
   	241	High-Power Fiber Lasers and Amplifiers	Thomas Schreiber
	240	100-kW Coherently Combined Nd:YAG MOPA Laser Array	Stuart McNaught

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## My Assignments Page

This page allows you to search for all abstracts assigned to you for sessioning. Use the filter options to narrow your search.

Sorting: You can sort your search results by selecting Avg. Score, Control Number, etc. from the “Order by” drop down menu. By default the sorting will be in ascending order, but you can change this to descending order if you wish.

Use the option “Exclude abstracts already in sessions” to get results for only abstracts that have not been slotted yet. To search for all abstracts including those that have already been sessioned, un check this option.

The screenshot displays the 'My Assignments' page in a web browser. The page is titled 'OASIS Sessions - Session Building Module' and is accessed via 'http://www.abstractsonline.com/sessions/MyAssignments.asp?ActKey={EEF14565-FA99-4F29-AECC-A891B1BAFA}'. The interface includes a navigation menu on the left with links like 'My Progress Report', 'Score Report', 'Search All', and 'Link to INSTRUCTIONS'. The main content area is divided into 'Search Options' and 'Search Results'.

**Search Options:** This section contains several search criteria:

- \* Control Number: [Text Input]
- Author Last Name: [Table with columns '1st Initial' and 'Last Name' for Author1, Author2, and Author3]
- Title: [Text Input]
- Category: [Dropdown Menu, currently set to 'ALL']
- Presentation Preference: [Dropdown Menu, currently set to 'ALL']
- Average Score: [Dropdown Menu, currently set to 'Please select']

Additional controls include 'Clear Search', 'Jump to: Search Results', 'Display 25 results per page', and 'Order By: Activity' with a 'Get Results' button.

**Search Results:** This section includes 'Print these Abstracts', 'Export To Excel', and 'Move checked items to:' with a dropdown menu showing '(FiO Oral) QE8.9. QE 8-slot (9)' and a 'Transfer' button. Below this, there are radio buttons for 'Select All' and 'De-Select All', and a 'Page 1 of 1' indicator.

**Table of Search Results:**

Assign	Control number	Title	Authors	Pres Pref	Category	Avg Score
<input type="checkbox"/>	6	test	bachan Dhakhwa; CTT, USA.	1. Oral Only	LS 1: Optical Probes of Molecular Chirality	0

The browser's status bar at the bottom shows 'Internet | Protected Mode: On' and '100%' zoom level.

## Transferring Abstracts to Sessions from the My Assignments Page

Once you have generated a list of abstracts you can simply check off your selection(s), pick a session from the drop down list at the bottom of the page, and click 'Transfer' to move the abstracts into that session. From search results, you can click into the Abstract Detail from the Title or Author Information.

The screenshot shows a web browser window displaying the OASIS Sessions - Session Building Module. The page contains a table of abstracts with the following columns: a checkbox for selection, an ID number, the abstract title, the author information, the session type, and the session name. The table is as follows:

Selection	ID	Title	Author	Session Type	Session Name
<input type="checkbox"/>	16	Erin's LS Test	Erin M. Richardson; OSA, USA.	1. Oral Only	LS 3: Micro- and Nanofluidic Systems
<input checked="" type="checkbox"/>	240	100-kW Coherently Combined Nd:YAG MOPA Laser Array	Stuart J. McNaught, Charles P. Asman, Hagop Injeyan, Andrew Jankevics, Adam M. F. Johnson, Gina C. Jones, Hiroshi Komine, Jason Machan, Jay Marmo, Michael McClellan, Randy Simpson, Jeff Sollee, Marcy M. Valley, Mark Weber, S. Benjamin Weiss; Northrop Grumman Aerospace Systems, USA.		6.1: High-Power Continuous-Wave and Fiber Lasers
<input checked="" type="checkbox"/>	241	High-Power Fiber Lasers and Amplifiers	Andreas Tuennermann, Thomas Schreiber, Jens Limpert; Fraunhofer Inst. Optik Feinmechanik, Germany.		6.1: High-Power Continuous-Wave and Fiber Lasers
<input checked="" type="checkbox"/>	528	Experimental Demonstration of Reduced Path-Length Sensitivity in Coherent Beam Combining Architectures	Mercedeh Khajavikhan, James Robert Leger; Univ. of Minnesota, USA.	2. Oral Preferred	6.1: High-Power Continuous-Wave and Fiber Lasers
<input type="checkbox"/>	550	Photoactivatable Push-Pull Fluorophores for Single-Molecule Imaging in and out of Cells	Samuel J. Lord <sup>1</sup> , Hsiao-lu D. Lee <sup>1</sup> , Nicholas R. Conley <sup>1</sup> , Marissa K. Lee <sup>1</sup> , Michael A. Thompson <sup>1</sup> , Reichel Samuel <sup>2</sup> , Ryan Weber <sup>2</sup> , Na Liu <sup>2</sup> , Robert J. Twieg <sup>2</sup> , W. E. Moerner <sup>1</sup> ; <sup>1</sup> Stanford Univ., USA, <sup>2</sup> Kent State Univ., USA.	2. Oral Preferred	LS 2: Single-Molecule Biophysics
<input type="checkbox"/>	585	Wavelength-Tunable Figure-Eight Erbium-Doped Fiber Laser with a Sagnac Fiber Filter	Baldemar Ibarra-Escamilla <sup>1,2</sup> , Olivier Pottiez <sup>3</sup> , Evgeny A. Kuzin <sup>1</sup> , Joseph W. Haus <sup>2</sup> , Miguel A. Bello-Jiménez <sup>1</sup> , Ariel Flores-Rosas <sup>1</sup> ; <sup>1</sup> INAOE, Mexico, <sup>2</sup> Univ. of Dayton, USA, <sup>3</sup> Ctr. de Investigaciones en Optica, Mexico.	2. Oral Preferred	6.1: High-Power Continuous-Wave and Fiber Lasers
<input type="checkbox"/>	616	Power Scaling of Single-Frequency Hybrid Brillouin/Ytterbium Fiber Lasers	Weihua Guan, John R. Marcianti; Lab for Laser Energetics and Inst. of Optics, Univ. of Rochester, USA.	2. Oral Preferred	6.1: High-Power Continuous-Wave and Fiber Lasers
<input type="checkbox"/>	619	Watching Photophysics in Action: Single-Molecule	Randall H. Goldsmith, Yan Jiang, W. E. Moerner; Stanford Univ., USA.	2. Oral Preferred	LS 2: Single-Molecule Biophysics

Note: If an abstract is *already assigned to a session* you will first need to remove it from that session before you can transfer into a session. To move an abstract it is easiest to click on the 'move' button from the appropriate abstract tab (see next screenshot). See the screenshot on the next page.

OASIS Sessions - Session Building Module - Windows Internet Explorer

http://www.abstractsonline.com/sessions/sessionWorkspace.asp?tab=3&MID=2421&AID=36&AcctKey=%7B83982150%2C

File Edit View Favorites Tools Help

OASIS Sessions - Session Building Module


Session Header FIO Contributed FIO Invited FIO Tutorial President Add Controls Arrange All

**FIO Invited**  
 To ensure that your work is saved as you go, please click on the button, "Click to Save Data" when you are done.

**Primary Roles** (Minimum Needed: 0. Maximum Allowed:4).

Control	Control #	Number	Title	Author(s)	Abstract
<input type="button" value="Move"/> <input type="button" value="Replace"/> <input type="button" value="Clear"/>	241	241	High-Power Fiber Lasers and Amplifiers	Andreas Tuennemann, Thomas Schreiber, Jens Limpert; Fraunhofer Inst. Optik Feinmechanik, Germany.	We report on the current status of our developments in high power fiber laser and amplifiers for continuous wave and pulsed operation as well as their components, which is the basis for further performance scaling.
<input type="button" value="Move"/> <input type="button" value="Replace"/> <input type="button" value="Clear"/>	240	240	100-kW Coherently Combined Nd:YAG MOPA Laser Array	Stuart J. McNaught, Charles P. Asman, Hagop Injeyan, Andrew Jankevics, Adam M. F. Johnson, Gina C. Jones, Hiroshi Komine, Jason Machan, Jay Marmo, Michael McClellan, Randy Simpson, Jeff Sollee, Marcy M. Valley, Mark Weber, S. Benjamin Weiss; Northrop Grumman Aerospace Systems, USA.	We have demonstrated the world's first 100-kW solid-state laser system with good beam quality. Seven 15-kW MOPA (master oscillator-power amplifier) laser chains are coherently combined to achieve a single output beam.

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http://www.ab

EAE95AAB8C3&MID=2421&A

Internet 100%

The "Move" button allows you to move an abstract from one session to another. The "Replace" button allows you to move the abstract back into your pool of assignments and replace it in the session with another abstract. The "Clear" button removes the abstract from the session and places it back in the pool of abstracts to be slotted.

## Score Report

Selecting the Score Report option from the left hand menu allows you to generate a list of all abstracts assigned to you. You may view all abstracts or only those you have not slotted in a session. You may also choose to view abstracts above a selected score by typing the score cutoff in the "Score Cutoff" box.

The screenshot shows a web browser window titled "OASIS Sessions - Session Building Module - Windows Internet Explorer". The address bar contains the URL: <http://www.abstractsonline.com/Sessions/ScoreReport.asp?MID=2421&AID=36&AcctKey={83982150-36D4-4274-9D10-21...>

The main content area is titled "Score Report" and features a "Score Cutoff:" label followed by an empty text input field. Below this, there are two radio button options: "All Abstracts" and "Only Unassigned Abstracts", with the latter being selected. A "Run Report" button is located at the bottom of the form area.

The left sidebar contains a navigation menu with the following items: "Session Summary", "My Assignments", "My Progress Report", "Score Report" (highlighted), "Search All", "Link to INSTRUCTIONS", "Need help? Please contact: Erin Richardson 202-415-1884 ericha@osa.org", "Feedback", and "Logout".

The top of the page features the event title: "OSA'S 93<sup>RD</sup> ANNUAL MEETING FRONTIERS IN OPTICS 2009 LASER SCIENCE XXV APS/DLS 25<sup>TH</sup> ANNUAL MEETING". To the right, it lists the "FALL OSA OPTICS & PHOTONICS CONGRESS" with sub-topics: "Adaptive Optics: Methods, Analysis and Applications (AO)", "Advances in Optical Materials (AIOM)", "Computational Optical Sensing and Imaging (COSI)", "Femtosecond Laser Microfabrication (LM)", and "Signal Recovery and Synthesis (SRS)".

At the bottom, there are logos for "Powered by OASIS" (The Online Abstract Submission and Invitation System, © 1996 - 2009 Coe-Truman Technologies, Inc. All rights reserved.) and "Services by CTT Coe-Truman Technologies, Inc.".

See the results on the next page.

**OSA'S 93<sup>RD</sup> ANNUAL MEETING**  
**FRONTIERS IN OPTICS 2009**  
**LASER SCIENCE XXV**  
**APS/DLS 25<sup>TH</sup> ANNUAL MEETING**

**FALL OSA OPTICS & PHOTONICS CONGRESS**  
 (Collocated with Frontiers in Optics 2009/Laser Science XXV)  
**Adaptive Optics: Methods, Analysis and Applications (AO)**  
**Advances in Optical Materials (AIOM)**  
**Computational Optical Sensing and Imaging (COSI)**  
**Femtosecond Laser Microfabrication (LM)**  
**Signal Recovery and Synthesis (SRS)**

Session Summary  
 My Assignments  
 My Progress Report  
**Score Report**  
 Search All  
 Link to INSTRUCTIONS  
 Need help?  
 Please contact: Erin Richardson  
 202.416.1984  
 ericha@osa.org  
 Feedback  
 Logout

**Score Report**

Please Select [v] Transfer

Assign	Control Number	Average Score	Standard Deviation	Publishing Title	Authors
<b>FIO Contributed</b>					
6.1: High-Power Continuous-Wave and Fiber Lasers					
<input type="checkbox"/>	528	3.167	0.983	Experimental Demonstration of Reduced Path-Length Sensitivity in Coherent Beam Combining Architectures	Mercedeh Khajavikhan, James Robert Leger, Univ. of Minnesota, USA.
<input type="checkbox"/>	616	3.143	0.378	Power Scaling of Single-Frequency Hybrid Brillouin/Ytterbium Fiber Lasers	Weihua Guan, John R. Marcante, Lab for Laser Energetics and Inst. of Optics, Univ. of Rochester, USA.
<input type="checkbox"/>	585	3.000	0.535	Wavelength-Tunable Figure-Eight Erbium-Doped Fiber Laser with a Sagnac Fiber Filter	Baldemar Ibarra-Escamilla <sup>1,2</sup> , Olivier Pottiez <sup>3</sup> , Evgeny A. Kuzin <sup>1</sup> , Joseph W. Haus <sup>2</sup> , Miguel A. Bello-Jiménez <sup>1</sup> , Ariel Flores-Rosas <sup>1</sup> , <sup>1</sup> INAOE, Mexico, <sup>2</sup> Univ. of Dayton, USA, <sup>3</sup> Ctr. de Investigaciones en Optica, Mexico.
<b>FIO Invited</b>					
6.1: High-Power Continuous-Wave and Fiber Lasers					
<input type="checkbox"/>	240	no score	0.000	100-kW Coherently Combined Nd:YAG MOPA Laser Array	Stuart J. McNaught, Charles P. Asman, Hagop Injeyan, Andrew Jankevics, Adam M. F. Johnson, Gina C. Jones, Hiroshi Komine, Jason Machan, Jay Marmo, Michael McClellan, Randy Simpson, Jeff Sollee, Marcy M. Valley, Mark Weber, S. Benjamin Weiss, Northrop Grumman Aerospace Systems, USA.

Shown above are results of your score report, with abstracts in each section shown in order of highest to lowest score.

Clicking on the title of an abstract will open a new window displaying details about the paper, including the abstract, keywords, and reviewer information. See the next page for a screenshot.

From this page you can assign an abstract (or multiple abstracts) to a session by selecting the abstract(s) (click in the box to the left of the number), scrolling to the bottom of the screen, selecting the session from the drop down menu, and hitting the “Transfer” button.

**Note:** The Print Score Report button only prints 10 results on the screen, not the entire result set. Therefore we recommend that you use the “Export to Excel” option which displays the entire set of search results. From Excel the results can easily be reviewed, sorted and printed if necessary.

OASIS Sessions - Session Building Module - Windows Internet Explorer

http://www.abstractsonline.com/Sessions/zoomAbs Live Search

File Edit View Favorites Tools Help

OASIS Sessions - Session Building Module

Print this Page Close Window

**Activity Type:** FiO Contributed

**Control #:** 09-C-528-FiO

**Title:** Experimental Demonstration of Reduced Path-Length Sensitivity in Coherent Beam Combining Architectures

**Authors:** Mercedeh Khajavikhan, James Robert Leger; Univ. of Minnesota, USA.

**Disclosures:**

Proper exploitation of spatial supermodes in Michelson-type cavities reduces the sensitivity to path-length variations. The radiance improvement is experimentally demonstrated in a common-path generalized Michelson cavity formed by polarization multiplexing the two gain arms.

**Biography:**

**Category Choices:** 6.1: High-Power Continuous-Wave and Fiber Lasers

**Keywords:** 140.3298 Laser beam combining, 140.3510 Lasers, fiber, , ,

Session Assignment  
Not assigned to a session.

**Reviewer # 1:** Colin J. McKinstrie

Done Internet 100%

## My Progress Report

The Progress Report will give you an overview of number of abstracts and sessions assigned to you. This information is also available at the top of the Session Summary screen.

The screenshot shows a web browser window with the URL [http://www.abstractsonline.com/Sessions/MyProgressReport.asp?MID=2421&AID=36&AcctKey=\(83982150-36D4-...\)](http://www.abstractsonline.com/Sessions/MyProgressReport.asp?MID=2421&AID=36&AcctKey=(83982150-36D4-...)). The page content includes:

- Event Information:**
  - OSA'S 93<sup>RD</sup> ANNUAL MEETING
  - FRONTIERS IN OPTICS 2009**
  - LASER SCIENCE XXV**
  - APS/DLS 25<sup>TH</sup> ANNUAL MEETING
  - FALL OSA OPTICS & PHOTONICS CONGRESS (Collocated with Frontiers in Optics 2009/Laser Science XXV)
  - Adaptive Optics: Methods, Analysis and Applications (AO)
  - Advances in Optical Materials (AIOM)
  - Computational Optical Sensing and Imaging (COSI)
  - Femtosecond Laser Microfabrication (LM)
  - Signal Recovery and Synthesis (SRS)
- Navigation:** Session Summary, My Assignments, **My Progress Report**, Score Report, Search All, Link to INSTRUCTIONS, Need help? (Please contact: Erin Richardson, 202-418-1984, ericha@osa.org), Feedback, Logout.
- Assignments Summary:**

Session Information	
Total Sessions	3
Abstract Information	
Total Assigned	18
Abstracts in Session	0
Abstracts Remaining	18
- Attach this Report to:**
  - Session Summary
  - My Assignments
- Save Preferences** button.
- Powered by:** The Online Abstract Submission and Invitation System © 1996 - 2009 Coe-Truman Technologies, Inc. All rights reserved.
- Services by:** CTT Coe-Truman Technologies, Inc.

## Search All

Various search fields are available, allowing you to perform very broad or very narrow searches.

When viewing search results, clicking on the control number hyperlink displays a pop up window with details on the submission. Similarly, clicking on the Session Title hyperlink displays a pop up window with details on the session (if the submission is already assigned to a session).

It is important to note that your search on this screen may retrieve abstracts not assigned to you for sessioning. Please session only those abstracts submitted to your committee and assigned to you for slotting.

OASIS Sessions - Session Building Module - Windows Internet Explorer

http://www.abstractsonline.com/Sessions/SearchAll.asp?MID=2421&AID=36&AcctKey={83982150-36D4-4274-9D1}

File Edit View Favorites Tools Help

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OASIS Sessions - Session Building Module

**LASER SCIENCE XXV**  
APS/DLS 25<sup>TH</sup> ANNUAL MEETING

Computational Optical Sensing and Imaging (COSI)  
Femtosecond Laser Microfabrication (LM)  
Signal Recovery and Synthesis (SRS)

**Search**

Session Summary  
My Assignments  
My Progress Report  
Score Report  
**Search All**  
Link to INSTRUCTIONS  
Need help?  
Please contact: Erin Richardson  
202-416-1984  
ericha@osa.org  
Feedback  
Logout

Please use the fields below to search for abstracts and their related sessions. You may get results that include abstracts not assigned to you, as this is a view only tool. Results are presented in a list of abstracts with a link to the applicable session (if scheduled).

**Abstract**

\* **Control Number:**

**Title:**

**Abstract Body:**

**Institution:**

**Authors:** 1st Initial Last Name

Author1:

Author2:

Author3:

**Presentation Preference:** ALL

**Session Date Time:** Sun, October 11  AM  PM

**Exclude Any Assigned To Me**

Done Internet | Protected Mode: On 100%

## **The Rejected Papers Session**

Any papers that will not be included in any of the oral or poster sessions should be added to the rejected session. The process works the same as when adding a paper to an oral or poster session, except in this case you will change the title of the session. Note that all papers assigned to you must be accounted for in a session.

**IMPORTANT:** Placing a paper in the rejected does not formally reject the paper but simply indicates to OSA staff that the paper will be rejected. If you placed an abstract into the rejected session by mistake, you can easily move it back to your unassigned queue or to another session. Abstracts will be not formally rejected until the entire session building process is complete.

## Adding Presiders to a Session—Presider Tab

Please assign one presider and one alternate to each oral session by clicking the “Add” button to perform a search on records that are available in the database. The alternate will be invited if your first choice declines. See the next page for more details on searching for a presider. If you cannot locate the person in the database by searching by last name or email address, you may create a record using the “Create a New Record” button. When creating a new record, it is critical that you include a valid email address.

**REMINDER:** Committee members and invited speakers make great presiders, and don’t forget to take advantage of any young professionals who have expressed interest in participating in your meeting by asking them to chair sessions.

Richardson  
202-416-1984  
ericha@osa.org

Feedback  
Logout

To return to the detailed instructions, click "Session Summary" in the left-hand menu.

**OPTIONS:**  
Click on "ADD" to search for abstracts assigned to you.  
Click on "MOVE" to move the abstract to another session.  
Click on "REPLACE" to search for another abstract to replace the current one.  
Click on "CLEAR" to remove the abstract from the session.

Session Header | FIO Contributed | FIO Invited | FIO Tutorial | **Presider** | Add Controls | Arrange All

**Presider**  
To ensure that your work is saved as you go, please click on the button, "Click to Save Data" when you are done.

**Primary Roles** (Minimum Needed: 1. Maximum Allowed: 1).

Control #	Activity	Title	AuthorBlock
<input type="button" value="Add"/>			

**Alternates** (Minimum Needed: 1. Maximum Allowed: 1).

Control #	Activity	Title	AuthorBlock
<input type="button" value="Add"/>			

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## Search for Presider Screen

Enter the criteria you'd like to use to define your search and hit the "Search" button. Note that entering more data will narrow your search and entering only one specific piece of data will broaden your search.

The screenshot shows a web browser window titled "OASIS Sessions - Session Building Module - Windows Internet Explorer". The address bar contains the URL: [http://www.abstractsonline.com/sessions/createActivity.asp?ActKey={70C96476-FB5D-40AD-925E-3755655FD211}&SKey={9C310A76-EA46-48A-...](http://www.abstractsonline.com/sessions/createActivity.asp?ActKey={70C96476-FB5D-40AD-925E-3755655FD211}&SKey={9C310A76-EA46-48A-...})

The main content area features a search form with the following fields and instructions:

- Instructions:** "To find account information for a user, enter in the information you would like to match. Click 'Search' to begin your search."
- Last Name:**
- First Name:**
- Email:**
- Institution:**
- City:**
- Country:**

Below the search fields, there is a "Records Per Page" dropdown menu set to "10" and a "Search" button.

At the bottom of the page, there is a link for "Create a New Account".

The footer contains the following information:

- Powered by:** OASIS logo
- The Online Abstract Submission and Invitation System**
- © 1996 - 2009 Coe-Truman Technologies, Inc. All rights reserved.**
- Services by:** CTT logo
- Coe-Truman Technologies, Inc.**

The browser's status bar at the bottom indicates "Internet | Protected Mode: On" and "100%".

When you locate the presider you'd like to select, click on his/her name to display the account details. If any updates are required, please make sure to enter the updates. It is particularly important that the presider's email address is correct, because we will use this address to invite the person to chair the session. Click "Save Control" to save any updates and add the presider to the session.

## What if the presider I'd like to invite is not in the database?

If the person you'd like to invite to chair the session is not in the database, you will see the screen below, which notes that no records match your search criteria. You might first try to locate the person by narrowing your search parameters or using a different search parameter. If you cannot locate the person, you can create a new record for him/her by clicking on "Create New Account" at the bottom of the screen.

OASIS Sessions - Session Building Module - Windows Internet Explorer

http://www.abstractsonline.com/sessions/createActivity.asp?ActKey={70C96476-FB5D-40AD-925E-3755655FD211}&SKey={A847D2B7-86FE-46EE-9D01-55}

To find account information for a user, enter in the information you would like to match.  
Click 'Search' to begin your search.

No records matched your search criteria. Please try Again.

Last Name:

First Name:

Email:

Institution:

City:

Country:

Records Per Page

Click here to create a new account for your presider if you cannot locate a record in the database.

[Create a New Account](#)

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When the resulting screen appears, enter the presider's information (again, make sure to include a valid email address), and click "Save Control" to add the presider to the session.

## Potential Conflicts Screen

If the chosen presider has already been selected as a speaker or presider in a conflicting session, a potential conflicts screen will appear.

Review conflicts and click “Return to Search” to select another presider or “Continue” to select the current presider.

